

MCC Data Retention Policy

Record Type	Retention	Personal Data?	Lawful Basis for Processing Personal Data	Lawful Basis for Processing Special Categories of Personal Data
Adult health records (including medical scans)	10 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Children's health records	Until 25th birthday (or 26th if patient was 17 when treatment ended)	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Cancer/Oncology records	30 years or 8 years after death	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
GP records of deceased patients	10 years after death	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Mental health records (including psychology records)	20 years after cessation of treatment, or 10 years after death. For patients who were under 18 at the end of treatment, records should be kept until their 25th birthday.	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Obstetrics, maternity, antenatal, and postnatal records	25 years after care ceases	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Clinical audit records	5 years	No	Necessary for the purpose of legitimate interests	Medical diagnosis, provision of healthcare or treatment
Referrals not accepted	2 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Invoices	6 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Incidents (serious)	20 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Incidents (not serious)	10 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Financial records of transactions	6 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Complaints	10 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Litigation records	10 years	Yes	Pursuant to a contract between you and MCC	Medical diagnosis, provision of healthcare or treatment
Subject Access Request (SAR) and disclosure correspondence	3 years	Yes	Legal obligation	Management of healthcare systems and services
Subject Access Request (SAR) with appeal	6 years	Yes	Legal obligation	Management of healthcare systems and services
Patient feedback	6 years	No	Legal obligation	Feedback collected anonymously